

Effective: April 9, 2020

**NOTICE TO PRO SE PARTIES RE. EMAIL FILING DURING COVID-19  
EMERGENCY**

**Lewis J. Liman, United States District Judge**

**Chambers**

United States District Court  
Southern District of New York  
500 Pearl Street, Room 701  
New York, NY 10007  
(212) 805-0226  
LimanNYSDCChambers@nysd.uscourts.gov

**Courtroom**

500 Pearl Street  
Courtroom 15C  
Matthew Fishman, Courtroom Deputy  
(212) 805-0161

In light of the current global health crisis, **parties proceeding pro se are encouraged to submit all filings by email to [Temporary\\_Pro\\_Se\\_Filing@nysd.uscourts.gov](mailto:Temporary_Pro_Se_Filing@nysd.uscourts.gov)**. Pro se parties also are encouraged to consent to receive all court documents electronically. A consent to electronic service form is on the Court's website, available at <https://nysd.uscourts.gov/sites/default/files/2018-06/proseconsentecfnotice-final.pdf>. Pro se parties who are unable to use email may submit documents by regular mail or in person at the drop box located at the U.S. Courthouses in Manhattan (500 Pearl Street) and White Plains (300 Quarropas Street). For more information, including instructions on this new email service for pro se parties, please visit the "Response to COVID-19" page on the Court's website, available at <https://nysd.uscourts.gov/covid-19-coronavirus>.