



**United States District Court  
Southern District Of New York**

**Colleen McMahon**  
*Chief Judge*

**Ruby J. Krajick**  
*Clerk of Court*

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**COURT NOTICE TO THE BAR**

**CONTACT:**

February 12, 2021

ECF Help Desk (212) 805-0800

**SDNY ECF Service Interruption Notice  
for Saturday, February 20, 2021, from 6:00 AM to 7:00 PM**

Please be advised the court's Electronic Case Filing (ECF) system will be unavailable to all users on Saturday, February 20, 2021, from 6:00 A.M. to 7:00 P.M, in order to upgrade the system to ECF NextGen 1.6. During this time users will be unable to file or view documents on the ECF system or through the PACER electronic public access service.

This system upgrade includes new requirements for PDF documents and a PDF checker feature. Only documents in standard PDF format may be uploaded to the ECF system. Further guidance on PDF formatting may be found at [pacer.gov](http://pacer.gov). Filers may use the new PDF checker feature in ECF before filing to ensure their document is in the proper format. Information on the use of the PDF checker feature may be found at <https://nysd.uscourts.gov/electronic-case-filing>.

Filers are directed to section 23.6 of the Court's [ECF Rules & Instructions](#) for information regarding technical issues that prevent timely filing.

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